Mauduit, Bernard

## INTRODUCTION AUX ENSEMBLES ELECTRONIQUES DE GESTION

(Introduction to electronic equipment used in management)

Editions d'Organisation, Paris, 1969, 244 p.

The author, who is working at the Central departments of organization and methods in the Ministry of Finance, France, evinces that, at present, it is essential for everybody — enterprise managers, teachers or office workers—to get acquainted both with the operation of electronic equipment in management problems, and with their main characteristics and possibilities. The work deals essentially with the application fields of the electronic equipment, with the office-work automation, with the operating principles of the electronic equipment, information transmission, data storage, computer running a.s.o. Some examples of practical applications complete the theoretical exposing of problems. The work will thus make easy an initiation in the vocabulary problems, as well as the introduction of certain documents which, sooner or later, have to be introduced, both in the enterprises, and in the education or administration, in order to adapt their works to the modern computing and information means.

V. I.